

DISTRICT OF COLUMBIA
HIGHER EDUCATION LICENSURE COMMISSION

Public Session No. 22-08
August 4, 2022 (virtual)
9:30a.m.

I. Call to Order

Commissioner Mary Dilworth called the meeting to order at 9:43 a.m.

Commissioners Present: Commissioner Mary Dilworth, Ed.D., Chair
Commissioner Anita B. Shelton, MSW, Vice Chair
Commissioner Estell Mathis-Lloyd, M. Ed., Secretary
Commissioner Elaine Crider
Commissioner Harriet Segar, Esq.

Staff Present: Angela Lee, Executive Director
Terasita Edwards, Deputy Director
Alesia Henry, Education Compliance Specialist
Dorothy Thomas, Education Compliance Specialist
Chasity Cook, SAA Compliance Specialist
Nagesh Tammara, Attorney Advisor
Maia Turner, Administrative Assistant

DC Office of General Counsel (OGC) Members Present:

Lee Hagy (OGC)
John Baek (OSSE-Intern)

Guests Present:

Berlitz Language, Inc.
Alejandra Zegarra

Fielding Graduate University
Alma Boutin-Martinez
Bridget Brady

Windsor University
Amr Abbas
Ruby Davis
Zainab ElRayes

Drexel University
Aroutis Foster
Jim Wilson

PECB University
Baton Mati
Dea Mustafa

DC Board of Nursing (DC BON)
Bonita Jenkins

Battle's Transportation Inc. Commercial Driving Training
School
Brian Jackson

Pacific College of Health and Science
Corinne Kohrherr

James Madison University (JMU)
David Jones
Sarah Cheverton

Northcentral University
Debbera Guglielmo
Erin Frana
Nicole Venagas

Westlink Career Institute
Deborah Hayman
Vanessa Stanton

Certification School Worldwide (CSWPBC)
Dr. Robert Jordan
Olubunmi Osumah

Career Technical Institute
Dr. Sharon Conn

University of Pittsburgh
Drew Roberts
Jillian Rodgers

General Assembly
Fetema Zerine
Melika Thompson

Hands on Dental Assistant Training, LLC
Fatima Oglesby-Morris
Jess Deinlein

Texas A&M University, The Bush School of Government
and Public Service
Gary Ross
Gregory Gause
Jay Silveria
Jodi Carr (JC)

Wake Forest
Jenna Radford
Jennifer L. Richwine

VETS Group Training Academy
Joe Wynn

Ross University School of Medicine (RUSM/RUSVM)
Judi Canderozzi, Adtalem Global Education
Patty Bussiere, Adtalem Global Education

National University
Leticia Payan
Lisa Chambers
Melinda Shapiro

Strayer University
Lisa Sincere

Institute of World Politics
Mallorie Marino

Baylor University
Mollie Moore

Millennium Career Institute
Ogo Ekwueme
Polycarp Eburuoh

MedCerts, LLC
Richard Pompa

Gallaudet University

Rosanne Bangura

Ohio University
Timothy Goheen

Center for Innovation, Research and Transformation in
Education dba The Chart Academy
Cedric Thompson

Board of Ethics and Government Accountability (BEGA)
Nicholas Weil

Other Attendees:

Ahmed Bashir
Beth Butler
Bianca Norris
Chinedu E
Dawn Upham
Gerald Blanks
June Klein
Justin Rankin
Madeline Meininger
Omar
Karena Zulkowski, Colibri Group
Mrs. Bernadine Ogokwueme, Career Haven
Shari Miller, S.L. Miller Law
Emmy Friffith, GSPIA

II. Ascertainment of Quorum

Five (5) Commission members were present constituting a quorum.

III. Approval of the Agenda

The Commission voted to approve the August 4, 2022 agenda.

IV. Public Comment (reserved for agenda items only)

There were no comments from the public.

V. Consent Agenda

The Commission voted unanimously to approve the consent agenda.

A. Approval of the June 2, 2022 meeting minutes

The Commission voted unanimously to approve of the minutes from the June 2, 2022 public meeting.

B. One-year approval list

Recommended approval for the following applications for **one (1)** year from the date of expiration.

RENEWALS & AMENDMENTS *submitted at time of renewal*

Institutions	Approval Type	Expiration Date if Approved
Drexel University (D)	Renewal	July 31, 2023
National Conservatory of Dramatic Arts (ND)	Renewal	July 31, 2023
Four Wall Career and Technical Education Center (ND)	Renewal	May 31, 2023
National University (D)	Renewal and Amendment	July 31, 2023
Urban Ed, Inc. (ND)	Renewal	July 31, 2023
VETS Group Training Academy	Renewal and Amendment	July 31, 2023

Recommended approval for the following applications for **two (2)** years from the date of expiration.

RENEWALS & AMENDMENTS *submitted at time of renewal*

Institutions	Approval Type	Expiration Date if Approved
Syracuse University (D)	Renewal and Amendment	May 31, 2023

AMENDMENTS ONLY

* The licensure period for institutions seeking approval to amend by adding new programs, new location or name change will synchronize with the institutions current license.

Institutions	Approval Type	Current Expiration
Certification School Worldwide (ND)	Program Amendment	March 31, 2023

CONDITIONAL EXEMPTIONS

Institutions	Approval Type	Expiration Date if Approved
Ohio University (D)	Renewal	August 31, 2023
Baylor University (D)	Renewal	July 31, 2023
Wake Forest University (D)	Renewal	July 31, 2023
University of Pittsburgh (D)	Renewal	July 31, 2023
Norwich University (D)	Renewal	July 31, 2023

STATE AUTHORIZATION RECIPROCITY AGREEMENT (SARA)

Institutions	Approval Type	Expiration Date if Approved
Wesley Theological Seminary (D)	Renewal	9/14/2023
Howard University (D)	Renewal	8/17/2023
Moreland University (D)	Renewal	8/23/2023
Career Technical Institute (D)	Renewal	9/11/2023
Gallaudet University (D)	Renewal	9/10/2023

AGENTS

Institutions	Approval Type	Expiration Date if Approved
Ross University (Richard Hague) (D)	Renewal	June 30, 2023

KEY: Institution Type: (D) – Degree (ND) – Non-Degree

C. SAA- Veterans Education approval list

COMPLIANCE & MONITORING REPORT

EXPIRATIONS

Notice of license expiration was sent to the following institutions. They have not responded to the Commission.

Institutions	Approval Type	Expiration Date
University of Connecticut – School of Law (D)	Conditional Exemption	5/31/2022

VI. Non-Consent Agenda (items removed from consent agenda)

There were no additional items removed from the consent agenda.

HELC Minutes
Public Session No.: 22-08
August 4, 2022

VII. Applications for Licensure/Exemption/Amendment

A. Provisional

i. Fielding Graduate University

Fielding Graduate University submitted an application for Provisional licensure to offer its degree certificate programs in: PhD in Infant Childhood Development (Mental Health and Development Disorders), PhD in Psychology, PhD in Psychology (Media Psychology), PhD in Psychology (Clinical Psychology), MA in Media Psychology, Certificate in Media, Psychology, Postdoctoral Certificate in Clinical Psychology, Certificate in Neuropsychology Specialization, Postdoctoral Certificate of Re-specialization in Clinical Psychology, EdD: Doctor of Education with an emphasis in Leadership for Change, PhD in Human Development, PhD in Organizational Development and Change, MA in Organization Development and Leadership, Certificate in Evidence Based Coaching and Infant, Child, and Family Mental Health and Development.

The Commission voted (Affirmative: Crider, Dilworth, Lloyd, Segar; Negative: Shelton) to approve the application for Provisional licensure submitted by Fielding Graduate University for one (1) year, not to exceed June 30, 2023 with the following conditions to be met no later than September 5, 2022 (thirty days):

- To provide a statement that distinguishes the institution from other institutions within the District of Columbia.

ii. Millennium Career Institute

Millennium Career Institute submitted an application for Provisional licensure to offer non-degree certificate programs in: Home Health Aide and Nursing Assistant.

The Commission voted unanimously to deny the application for Provisional licensure submitted by Millennium Career Institute.

iii. Ross University – School of Veterinary Medicine

Ross University – School of Veterinary Medicine submitted an application for Provisional Conditional Exemption to offer its degree programs in: Doctor in Medicine Degree.

The Commission voted unanimously to defer decision on the application for Provisional Conditional Exemption submitted by Ross University – School of Veterinary Medicine until the December 6, 2022 public meeting with the following conditions to be met:

- To submit the percentage of US citizen students

- The USMLE pass rates and number of District students

B. Renewals/Amendment Applications

i. James Madison University

James Madison University submitted an application for renewal to continue offering their currently approved degree programs in: JMU Washington Semester.

The Commission voted unanimously to approve the applications for licensure renewal submitted by James Madison University for one (1) year, not to exceed July 31, 2023.

ii. General Assembly

General Assembly submitted an application for renewal to continue offering their currently approved non-degree certificate programs in: Cybersecurity for Developers – Remote, Data Science Immersive Remote, User Experience Design Immersive Remote, Software Engineering Immersive, Software Engineering Immersive Remote, Data Analytics Remote, Data Science Remote, Digital Marketing Remote, Front-End Web Development Remote, JavaScript Development Remote, Product Management Remote, Python Programming Remote, React Development Remote, User Experience Design Remote, and Visual Design Remote

And

Program Amendment add the Data Analytics Immersive Remote,

to modify their current approved program in Software Engineering Immersive remote,

and to delete the programs in:

1. Cybersecurity for Developers
2. Data Analytics
3. Data Science Remote
4. Data Science Immersive Remote
5. Digital Marketing Remote
6. Front-End Web Development Remote
7. JavaScript Development Remote
8. Product Management Remote
9. Python Programming Remote
10. React Development Remote
11. User Experience Design
12. User Experience Design Immersive

13. Visual Design
14. Software Engineering Immersive Remote

The Commission voted unanimously to approve the application for licensure renewal and the applications for amendment to add the non-degree certificate program in: Data Analysis Immersive Remote and to delete the programs in: Cybersecurity for Developers, Data Analytics, Data Science Remote, Data Science Immersive Remote, Digital Marketing Remote, Front-End Web Development Remote, JavaScript Development Remote, Product Management Remote, Python Programming Remote, React Development Remote, User Experience Design, User Experience Design Immersive for one (1) year, not to exceed March 31, 2023.

The Commission voted unanimously to approve the applications for amendment to modify its currently approved programs synchronous with the current licensure approval.

iii. Institute of World Politics

Institute of World Politics submitted an application for a two-year request in licensure renewal to continue offering their currently approved degree certificate programs in:

1. Doctor in Statecraft and National Security
2. Master of Arts in Statecraft and International Affairs
3. Master of Arts in Statecraft and Strategy
4. Master of Arts in Strategic Intelligence Studies
5. Master of Arts in Strategic and International Studies
6. Master of Arts in Statecraft and National Security Affairs
7. Professional M.A. in Statecraft and Strategy
8. Executive Master of Arts in National Security Affairs
9. Certificate in Strategic Studies
10. Certificate of Intelligence
11. Certificate in Counterintelligence
12. Certificate of Graduate Study in Statecraft
13. Lynde and Harry Bradley Seminar on Constitutional and Economic Principles
14. (Undergraduate level course)

The Commission voted unanimously to approve the application for a two-year licensure renewal submitted by the Institute of World Politics for one (1) year, not to exceed May 31, 2023.

iv. Texas A&D University, The Bush School of Government and Public Service

Texas A&M University, The Bush School of Government and Public Service submitted an application for licensure renewal to continue offering their currently approved degree certificate

programs in: International Policy, Advanced International Affairs, and National Security and Intelligence,

And

Program amendment to modify its current approved programs in: Master of International Policy and Advanced International Affairs.

The Commission voted unanimously to approve the application for licensure renewal for one (1) year, not to exceed July 31, 2023 and amendment to modify its currently approved programs in: Master of International Policy and Advanced International Affairs synchronous with the current licensure approval.

v. **Northcentral University**

North Central University submitted an application for renewal to continue offering their sixty-four (64) currently approved degree certificate programs,

Program amendment to add the Juris Doctor program,

Amendment to modify the current approved programs in:

1. Post-Baccalaureate Certificate in Business
2. Post-Master Certificate in Education
3. Doctor of Marriage and Family Therapy Program
4. Doctor of Nursing Practice in Executive Leadership Program
5. Doctor of Education Program
6. Education Specialist Program
7. Master of Science Accounting Program
8. Master of Arts in Marriage and Family Therapy Program
9. Master of Science in Forensic Psychology Program
10. Doctor of Philosophy in Cyber Security Program
11. Doctor of Philosophy in Education Program

The Commission voted unanimously to approve the application for licensure renewal, for one (1) year, not to exceed July 31, 2023.

The Commission voted unanimously to approve the applications for amendment to add the Juris Doctor program and amendment to modify eleven (11) of their currently approved programs submitted by Northcentral University synchronous with the current licensure approval.

vi. **PECB University**

PECB University submitted an application for renewal to continue offering their currently approved degree certificate programs in: Executive MBA in Cybersecurity, Executive MBA in Business Continuity Management, Executive MBA in Compliance Risk Governance, Government Risk and Compliance, Certificate in Cybersecurity, Management Systems Administration, and Business Continuity Management,

And

Amendment to modify the institutions logo.

The Commission voted (Affirmative: Lloyd, Segar, Dilworth; Abstention: Crider, Shelton) to approve the application for licensure renewal for one (1) year, not to exceed May 31, 2023 and an amendment to modify the institutions logo submitted by the PECB University synchronous with the current licensure approval.

vii. Battle's Transportation Inc. Commercial Driving Training School

Battle's Transportation Inc. Commercial Driving Training School submitted an application for licensure renewal to continue offering its non-degree certificate programs in: Advanced Commercial Driver Class A; Class A Refresher; Class B Refresher; Professional Driver Class A; and Bus/Truck Driver Class B.

The Commission voted unanimously to defer decision on the application for licensure renewal submitted by Battle's Transportation Inc. Commercial Driving Training School until the next public meeting scheduled for October 6, 2022.

viii. Hands on Dental Assistant Training

Hands on Dental Assistant Training submitted an application for licensure renewal to continue offering its non-degree certificate programs in: Dental Assistant.

The Commission voted unanimously to approve the application for licensure renewal for one (1) year, not to exceed July 31, 2023 submitted by Hands on Dental Assistant Training with the following conditions to be met no later than August 11, 2022 (7 days):

- To provide a Certificate of Clean Hands
- To provide a Certificate of General Liability Insurance
- To provide a Certificate of Good Standing
- To provide a written letter of agreement from Dr. Whitaker, DDS for space leasing

ix. Bethel Training Institute

Bethel Training Institute submitted an application for licensure renewal to continue offering its non-degree certificate programs in: Home Health Aide (HHA).

The Commission voted unanimously to defer action on the application for licensure renewal submitted by Bethel Training Institute until the next public meeting scheduled for October 6, 2022 hence, the decision of the Board of Nursing's Appeal.

x. Westlink Career Institute

Westlink Career Institute submitted an application for amendment for ownership change to Deborah Hayman, M.Ed. (ACTA).

The Commission voted unanimously to defer decision on the application for licensure amendment for ownership change submitted by Westlink Career Institute until the next public meeting scheduled for October 6, 2022.

xi. Pacific Colleges of Health and Science

Pacific Colleges of Health and Science submitted an application for licensure renewal to continue offering its degree certificate programs in: Health Coach Certificate, Medical Cannabis Certificate, Master of Science in Health and Human Performance, Holistic Nursing Certificate, Bachelor of Science in Holistic Nursing, and Traditional Doctorate of Acupuncture

And

Amendment for new program to offer The Master of Science in Holistic Nursing (MSN) and Facial Applications in Cosmetic Enhancement.

The Commission voted unanimously to approve the application for licensure renewal for one (1) year, not to exceed June 30, 2023.

The Commission voted unanimously to approve the applications for amendment to offer The Master of Science in Holistic Nursing (MSN) and Facial Applications in Cosmetic Enhancement submitted by the Pacific Colleges of Health and Science synchronous with the current licensure approval.

xii. Berlitz Language, Inc.

Berlitz Language, Inc. submitted an application for licensure renewal to continue offering their currently approved non-degree certificate programs in: Total Immersion – one level, Individual instruction – one level, Corporate Group Instruction – one level, Open Group Instruction, Open Group Berlitz Kids & Teens, and Study Abroad Individual Instruction (F1, I-20 visa) – one level.

The Commission voted unanimously to defer action on the application for licensure renewal submitted by Berlitz Language, Inc. until the next public meeting scheduled for October 6, 2022 with the following conditions to be met no later than September 5, 2022 (30 days):

- To remit payment for the reinstatement fee and late fee

- To submit the annual data survey

xiii. MedCerts, LLC

MedCerts, LLC submitted an application for renewal to continue offering their thirty-eight (38) currently approved non-degree certificate programs in: Advanced Commercial Driver Class A, Class A Refresher, Class B Refresher, Professional Driver Class A, and Bus/Truck Driver Class B.

The Commission voted unanimously to approve the application for licensure renewal submitted by MedCerts, LLC for one (1) year, not to exceed June 30, 2023, with the following conditions to be met no later than September 5, 2022 (30 days):

- To provide the retention rates
- To provide documentation explaining marketing and job placement
- To provide a catastrophic events policy describing server monitoring and daily system back-up

xiv. Technical Career Institute

Technical Learning Center dba Prospect College submitted an application for licensure renewal to continue offering their currently approved non-degree certificate programs in: Medical Assistant, Medical Office Administration, and PC Specialist.

The Commission voted unanimously to approve the application for licensure renewal submitted by the Technical Learning Center dba Prospect College for one (1) year, not to exceed June 30, 2023, with the following conditions to be met no later than August 18, 2022 (14 days):

- To demonstrate compliance with extinguisher
- To demonstrate compliance with display of EEO and ADA posters with photos
- To provide proof in maintaining student records within the required data system

VIII. Extended Public Comment (limited to 2 minutes per person on any item/matter not listed on the agenda)

There were no comments from the public.

IX. Report of the Executive Director

A. After Action Report

The following are updates to conditions of license approval and other requests made by the Commission that the institutions have not satisfied as required:

- i. All items from the previous public meeting held on June 2, 2022, were provided as a response to the after-action report.

B. Student Advisory Committee

The Student Advisory Committee (SAC) recruitment remains open. Interested persons may contact osse.elcmail@dc.gov. Information is available on the HELC web page at <http://helc.osse.dc.gov>.

There are no additional updates at this time.

C. COVID-19 response update

The following recent Mayoral orders pertain to post-secondary institutions operating in the District:

- There are no updates at this time.

To read the full order the public is encouraged to visit www.coronavirus.dc.gov.

X. Correspondence and Communications

A. Action

i. Windsor University

Re: Late submission fee waiver

In an email received on July 7, 2022; requesting an extension to pay the late fee of five hundred dollars (\$500) for six additional days following the renewal application and corresponding fee.

The Commission voted unanimously to deny the request in extension to remit late payment fee(s).

A. Informational

i. Catholic University

Re: New President 2022

In a letter advising that The Catholic University of America will be transitioning to a new university president, effective July 1, 2022. Incoming President Peter Kilpatrick is widely published and holds or shares 12 patents in chemical engineering. He began his career at North Carolina State University and, after 24 years, was recruited by the University of Notre Dame to be dean of engineering. He was the provost and vice president for academic affairs for the Illinois Institute of Technology from 2018 until 2022.

No action required by the Commission at this time.

ii. Strayer University

Re: Strayer University – Retiring three (3) Graduate Certificate programs and minor modification to the Digital Entrepreneurship concentration of Master of Business Administration (“MBA”)

July 11, 2022 – notification of the University’s decision to retire and teach-out three Graduate Certificate programs derived from the Digital Entrepreneurship concentration of Strayer’s MBA, as well as its decision to make minor curriculum changes to the Digital Entrepreneurship MBA concentration.

The three Graduate Certificates that Strayer is planning to retire and teach-out are: Graduate Certificate in Entrepreneurial Leadership, Graduate Certificate in Finance and Accounting for Entrepreneurs, and Graduate Certificate in Marketing and Branding for Entrepreneurs.

The University has decided that going forward, new students in the Digital Entrepreneurship concentration (modified versions of the nine (9) major MBA courses in conjunction with three (3) new concentration courses to comprise the then-new Digital Entrepreneurship concentration), will complete the original major courses. The original major courses have continuously been offered in the MBA program and they are the same credit hours with the same overall learning objectives.

No action required by the Commission at this time.

iii. Wesley Theological Seminary

Re: Staffing change

July 5, 2022 – In a letter informing of the new academic dean Dr. Sathi Clarke, to replace Dr. Wingeier-Rayo effective July 1, 2022.

No action required by the Commission at this time.

iv. DEAC Notification

Re: Notification

July 22, 2022 - Notification and Information Sharing (Section XV.A, E, and F.), Part Two, Processes and Procedures, DEAC Accreditation Handbook) and 34 Code of Federal Regulations §602.26(a)(1) and (2) and (b), the Distance Education Accrediting Commission provides written notice to the U.S. Secretary of Education, the appropriate state licensing or authorizing agencies, the appropriate accrediting organizations, and the public at the same time it notifies the institution of the decision, but no later than 30 days after the Commission makes its decision to accredit or reaccredit an institution or to place an institution on show cause.

The Distance Education Accrediting Commission (the Commission) met on June 22, 2022 and voted to take the following actions on the accredited status of institutions:

Change of Ownership

The Commission took action to confirm changes of ownership for the following institutions.

- **Moreland University**, 1701 K. Street NW, Suite 250, Washington, DC 20006. The ownership structure is as follows: The institution continues to operate as TeachNow, Inc. dba Moreland University, a Delaware C Corporation. The sole owner is McKissock Investment Holdings, LLC.

Approval of New Programs

The Quantic School of Business and Technology - Valar Institute Division, 3000 K Street NW, Suite 275, Washington, DC 20007

- **Master of Business Administration in Entrepreneurship**
- **Executive Master of Business Administration in Strategic Leadership**
- **Master of Business Administration in Leadership and Management Commission affirmed the approval of the following new programs.**

University of the People, 595 East Colorado Street, Suite, Suite 623, Pasadena, CA 91101

- **Masters in Information Technology**

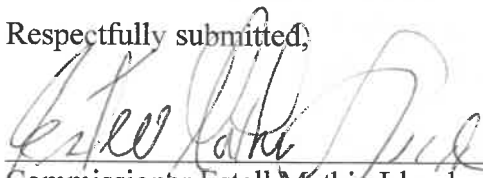
No action required by the Commission at this time.

XI. Next Public Meeting: October 6, 2022

XII. Adjournment

Having no further business, the meeting was adjourned at 2:55 pm.

Respectfully submitted,



Commissioner Estell Mathis-Lloyd
Secretary